

THE CAMPING AND CARAVANNING CLUB

MINUTES of the virtual meeting of the **WALKING AND CYCLING SECTION COUNCIL**
held on 5th September 2022 commencing at 10.00am

Members Present:

Francine Nutt (Chair), Christine Mason (Secretary), Tim Clarke (Treasurer), Sandra Wain (Minute Taker - Elected Member), Graham Mason (Vice Chair - Elected Member), Angela Ellis (Peakland Area Representative), Deb Masters (Wessex Area Representative), Trev Masters (Elected Member - Rep to Special Interest Sections Forum), John Allen (Officer to National Council - Elected Member), Steve Harris (C&CC representative)

CHAIRMAN'S REMARKS

Francine Nutt welcomed everyone and thanked them for attending the meeting.

Action

APOLOGIES FOR ABSENCE

John Gerner, Angela Blood, Terry Bishop and Andrew Wood

- 1 APPROVAL OF MINUTES FROM LAST MEETING HELD ON 1st MAY 2022**
Appointment of President and Vice President was omitted from the Meeting. This will be addressed under Item 13 at this Meeting.
Proposed: Christine Mason Seconded: Tim Clarke that the Minutes are correct.
Agreed unanimously
- 2 MATTERS ARISING FROM THE MINUTES**
7) Peakland and Wessex have put 'what3words' on the website. This is difficult to put on Out and About entries as there are restrictions on the number of characters used in entries. This has been highlighted at National Council but Steve Harris will take it forward to the Club Executive. John Allen will support this and hopefully it will expedite looking at this issue.
- 3 CORRESPONDENCE**
Report previously distributed
- 4 MATTERS ARISING FROM AREA COMMITTEE MEETINGS**
Northern – The £10 nominal annual payment by Northern for electronic communications was discussed as we have meetings via Zoom.
The Council proposed that suggestion go to Areas that individual Committee members who use electronic equipment be reimbursed £10 annually from Area funds if on Area Committee. If on Section Committee only, reimbursement from Section funds.

SH

Proposed: Trev Masters, Seconded: Francine Nutt
Agreed unanimously.

5 TREASURER'S REPORT

Report previously distributed. The Chairperson thanked the Treasurer for his report. The Treasurer added there had been few transactions. Membership is slowly declining, however there is more in the funds. A discussion ensued about paying Zoom costs as it had to be paid then claimed back from Section. It was agreed that the Treasurer continues to do this and this would be added to their job descriptor. Report accepted. Report to be signed and scanned by the Chairperson and returned via email to the Treasurer..

Francine Nutt thanked Tim Clarke for all his efforts on our behalf as Treasurer, it is very much appreciated.

**TC
FN**

6 PRO/WEBSITE REPORT

Report previously distributed. Accepted as read.

7 MEMBERSHIP REPORT

Report accepted as read. It was acknowledged that membership is going down. Thanks were expressed to Les Morton who has now resigned for all his work in this role over the years. The latest number of members is 2022. Peakland and Wessex have members joined in the last six months, however when phoning HQ to sign up they have been informed that they have to wait until their Club subscription is renewed. Steve Harris will take this back to HQ. It was requested that those taking calls be properly briefed re information given out. There have been staffing problems and Steve Harris will contact Christine Mason when he has feedback.

SH

8 NATIONAL COUNCIL REPORT

Report previously circulated.

John Allen has selected items that may affect Section. Council members can Contact him if they wish more information. However, some items from Council meetings are confidential.

It was clarified that ACR is age concession rates and there has been discussion at National Council and Section Forum about this and reduced rates for backpackers.

9 NORTHERN REPORT

Report previously circulated. The report stated that Northern will not have the resources/members to organise and run the Section AGM and Festival of Walking and Cycling in 2024, and it was asked if Peakland should put it on. It was noted that there was a large number of people on Northern's Facebook and John Allen will look into whether one of the criteria is that they are W&CS members. Wessex and Peakland are closed groups to Section members.

JA

The idea of a central location for future AGM's and Festival of Walking and Cycling was discussed involving all the Areas in staging the event. Wessex struggled to find

suitable sites and halls. Angela Ellis requested a site which would be more accommodating for cyclists. An appropriate central site needs to accommodate 100 units and a site south of Birmingham was suggested by Steve Harris, it is a good cycling area. The concept will be an agenda item at the next meeting and if agreed then planning the event can begin.

CM

10 PEAKLAND REPORT

Report previously circulated. 2023 Meets have mainly new stewards and only one Meet remains without a steward.

11 WESSEX REPORT

Report previously circulated. The programme of Meets is ready for 2023 and just waiting for bookings to open at Club sites. Steve Harris informed the Meeting that the bookings are now open.

12 APPOINTMENT OF TREASURER

Angela Blood has volunteered to take on the Treasurer role and Tim Clarke has contacted her.

Proposed: Francine Nutt; Seconded Trev Masters.

Carried unanimously.

Grateful thanks to Angela Blood. Appreciation and thanks were expressed to Tim Clarke by the Chair for all the work he has put into the Section.

13 PRESIDENT AND VICE PRESIDENTS

Vice Presidents continue in the role unless they say otherwise – at present these are Andrew Wood, Diane Goodyear, Terry Bishop, Christine Stevenson, Ann and Howard Crosland. The Section Council offers the President role to a member. This will be deferred to the November Meeting.

14 DECISIONS MADE AT THE EXECUTIVE MEETING HELD ON 26TH MAY 2022

Minutes previously distributed.

1 £50 voucher agreed for Jenny Williamson. Presentation went off well.

2 Purchase of computer and printer to ensure a dedicated and secure system for the use of whoever is in the Section Secretary role. Christine Mason will explore equipment and funding will be provided. If the bill is over £500 then Section needs to authorise and over £1000 then authorisation is required from the Club Treasurer.

3 Trev and Deb Masters agreed to carry on as Special Interest Forum representatives.

4 Disbursement discussion.

5 Citation gone to National Council and is still confidential. Vote will be taken at September meeting then information will be released if approved.

CM

15 SUBSCRIPTION COST FOR 2023

It was agreed that it stay at £6 per annum.

16 | ROLE DESCRIPTIONS UPDATE

It would be useful if these were updated annually so that a new incumbent has guidance of what the role entails. Chair, Treasurer, Secretary, Membership Secretary, PRO, Web Co-ordinator, Rep to National Council and Minute Taker have been submitted to Chairperson who will keep a file.

Steve Harris pointed out that the Treasurer was appointed by Section before the second week in November then ratified by the following AGM. Section Treasurer has oversight of the Areas' accounts.

17 | REPLACEMENT FOR LES MORTON AS MEMBERSHIP SECRETARY

After asking for volunteers, no-one has come forward to take this on so Christine Mason has agreed to do this. Thanks were expressed by the Chairperson.

Proposed Francine Nutt, seconded Deb Masters.

Agreed unanimously.

There has been an appeal for two people to join the Section Council - there is one definite from Peakland and another one interested. Someone from Wessex is interested and Deb Masters will provide them with information and the name to the Secretary. They would also like to sit in a Council meeting for observation. Steve Harris advised that observers can also claim travel expenses where appropriate.

DM

18 | ANY OTHER BUSINESS

It was confirmed that the Club did not have charitable status.

Christine Mason will contact Out and About and John Gerner to update name and contact details for membership secretary role.

CM

DATE, TIME AND VENUE OF NEXT MEETING

Wednesday 2nd November 2022 in the Verney and Scott Room, Coventry. As John Allen will be staying over from a meeting on the previous day it was agreed that the Secretary contact Coventry to change the time from 11.30am to 11.00am.

There being no further business, the meeting closed at 11.19 am

CHAIRMAN.....

DATE.....